

2023 NC IOLTA Information Update
Settlement Agent Form

(This form is only for settlement agents not licensed to practice law in NC)

Field A – REQUIRED

Name: _____

Company Name: _____

I am submitting this form to notify the NC IOLTA office of the following:

(check all that apply)

Opening a new account (Fields A, B & D)

Changes to company details (Fields A & C)

Closing of an IOLTA account (Fields A & E)

Field B – Company Details – (required for all settlement agents opening their first NC IOLTA account.)

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ e-mail: _____

Field C – Changes to Company Details

Previous Company Name: _____

New Company Name: _____

Address: _____

Phone: _____ e-mail: _____

Field D - New IOLTA Account Information

The following settlement agent accounts have been established as NC IOLTA accounts:

Firm Name: _____

1. Account Name: _____

Account Number: _____

Bank Name: _____

Date Opened: _____

2. Account Name: _____

Account Number: _____

Bank Name: _____

Date Opened: _____

(For additional accounts, please attach a separate sheet.)

Field E – Closing an IOLTA Account

The following settlement agent NC IOLTA accounts have been closed:

Firm Name: _____

1. Account Name: _____

Account Number: _____

Bank Name: _____

Date Closed: _____

2. Account Name: _____

Account Number: _____

Bank Name: _____

Date Closed: _____

This company no longer has open IOLTA accounts